

## REQUIREMENTS FOR ADMISSION OF FOREIGN STUDENTS TO OUR INSTITUTE (EXPLANATIONS)

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**Application:** June 1 to 11 September 2020 (for Fall semester)

September 14 to December 31 (for Spring semester)

**Place of Application:** To [sbe@aku.edu.tr](mailto:sbe@aku.edu.tr) or personally to the Institute of Social Sciences with the relevant documents

**Enrolment Time:** Enrolments are made every year on the same date from the beginning of other student registrations to the last day of the course enrolments period of the institute determined in the academic calendar.

### **TERMS (EXPLANATIONS)**

- (1) Admission of foreign students or Turkish students who graduated abroad wishing to study at our university is carried out with the opinions from the boards of the departments and the decision of the board of the institute.
- (2) The students are obliged to pay the tuition fee determined by the Senate. However, if students certify that they are receiving a scholarship from the Republic of Turkey or their own governments, they are not obliged to pay their contributions.
- (3) Based on bilateral agreements to which the university is a party, foreign applicants or Turkish students who graduated abroad, who apply for graduate education, are accepted as a student with the opinion of the boards of the departments and the decision of the board of the institute without examination.
- (4) ALES score is not required for foreign or Turkish (students who graduated abroad) student candidates.
- (5) Candidates applying with undergraduate diploma must have a minimum GPA of 2,00 in the 4-point system, and applicants applying with a graduate diploma must have a minimum GPA of 2,50 in the 4-point system. Applicants applying for PhD / Arts Proficiency Programs must document that they received at least 55 points from a foreign language exam other than their native language
- (6) The registrations are made every year on the same date as the beginning of other student registrations to the last day of the course enrolments period of the institute determined in the academic calendar.
- (7) Candidates submit the following documents to the institute within the time limit and make their final registrations. The documents required to be submitted during the application (the original or the approved copy) during the final registration must be sent to [sbe@aku.edu.tr](mailto:sbe@aku.edu.tr) and / or to the Institute in person after filling in the “Foreign Student Application Form” and attaching the documents.

“**Foreign Student Application Form**” should be filled out and the following documents should be attached to the appendix and the application must be made to [sbe@aku.edu.tr](mailto:sbe@aku.edu.tr) and / or to the directorate of the Institute.

### **Required Documents for Foreign Students (For Students Graduated in Turkey)**

1. Certified copy of diploma or graduation certificate
2. Certified copy of transcript
3. Passport (certified photocopy)
4. A certified copy of a foreign language certificate (recognized as equivalent by ÖSYM) for doctoral students (document showing that applicants applying for PhD / Arts Proficiency Programs have received at least 55 points from a foreign language exam other than their native language).
5. Copy of the passport with a valid education annotated entry visa (for final registration)
6. Certified copy of Turkish proficiency certificate (if any)
7. Photocopy of the ID from the Immigration Authority (final registration)
8. 2 photos (for final registration)
9. Bank receipt for depositing student contribution determined by the Senate (for final registration – except scholarship students)

### **Required Documents for Foreign Students (For Students Graduated Abroad):**

1. Diploma or graduation certificate and its certified translation
2. Transcript (certified copy) (translated)
3. For Turkish citizens, diploma equivalence certificate to be obtained from Council of Higher Education (YÖK) (should be submitted before graduation)
4. Recognition document given by YÖK (Except for refugee students).
5. Passport (certified photocopy)
6. Copy of the passport with a valid education annotated entry visa (for final registration)
7. 2 photos (for final registration)
8. Certified copy of Turkish proficiency certificate (if any)
9. Bank receipt for depositing student contribution determined by the Senate (for final registration – except scholarship students)
10. A certified copy of a foreign language certificate (recognized as equivalent by ÖSYM) for doctoral students (document showing that applicants applying for PhD / Arts Proficiency Programs have received at least 55 points from a foreign language exam other than their native language).

(6) Of the candidates registered, the ones who do not have a Turkish proficiency certificate are admitted to the Turkish preparatory class at the Turkish Teaching Application and Research Center. The time spent in this program is not included in the duration of the graduate or doctorate / arts proficiency program specified in this Regulation.

(7) In accordance with the opinion of the boards of the relevant departments, it is evaluated whether the registered candidates have scientific competence at a level that they can carry out the graduate program. If they are seen insufficient, they are taken to the scientific preparation program. The provisions of Article 14 shall apply to the scientific preparation program

(8) Other principles regarding the admission of foreign students are determined by the board of the institute.

#### **Contact for detailed information:**

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